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November 21 to 24, 2022

# SCIENTIFIC EXHIBITOR GUIDE

Québec City Convention Center

2022

Exhibitors are committed to reading the Scientific Exhibitor Guide and following all its instructions. Congress organizers reserve the right to refuse exhibitors who do not comply with the guidelines. Some elements of this guide may be revised or modified at any time (the date at the bottom of this page is proof of the latest version).

The scientific exhibition brings together professionals and researchers from the Ministère de l'Énergie et des Ressources naturelles, the Geological Survey of Canada, various geological and scientific research facilities, as well as university students and prospectors who wish to present the latest research results.

This guide provides you with all the information you need to prepare your paper or electronic poster to experience this exceptional exhibition.

## CONGRESS LOGISTICS

### GENERAL SCHEDULE

	Day	Date	Time		
<b>Short courses and workshops</b>	Monday	November 21	9 a.m.	to	5 p.m.
<b>Exhibition and conferences</b>	Tue. and Wed	November 22 and 23	9 a.m.	to	5 p.m.
	Thursday	November 24	9 a.m.	to	1 p.m.

### Installation

	Day	Date	Time		
	Monday	November 21	2 p.m.	to	8 p.m.

No name badges are required for installation on November 21. Exhibition materials must be delivered and installed by 8:00 p.m.

### Dismantling

	Day	Date	Time		
	Thursday	November 24	1 p.m.	to	2 p.m.

**Booth dismantling will not be permitted until 1 p.m.** on November 24. An exhibitor who violates this rule **will lose his reservation priority privileges** for the next Québec Mines + Énergie congress.

## EXHIBITION

The Québec Mines + Énergie 2022 scientific exhibition will take place in Room 400 of the Centre des congrès de Québec.

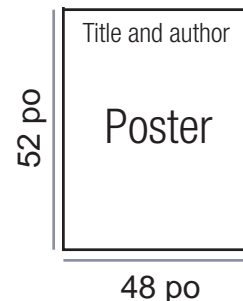
Paper posters must be 52" high by 48" wide.

Poster support structures and a 4' long by 18" deep table in front of each poster will be provided.

**As the posters will be installed one next to the other, no overflow will be tolerated.**

Containers or boxes used to transport equipment shall be identified and stored in a designated area.

Organizers reserve the right to group exhibitors according to their profile and the subject of their poster.



**The title and authors must be written at the top of the poster.**

Scientific posters must be on display for the duration of the congress. Delays and absences without reasons deemed valid will result in a rejection of applications for future years.

Exhibitors **must provide** velcro for display of their paper poster. Plan for 1 metre of male velcro (hooks).

## Safety

Exhibitors have access to the exhibition hall starting at 8:30 a.m. for all three days of the congress.

The exhibition rooms are monitored at all times. However, the Centre des congrès de Québec and the organizers of Québec Mines + Énergie are in no way responsible for any loss, theft or property damage or injury sustained by anyone at the congress.

## Space reservation

In order to reserve a space, you must complete the attached form and return it no later than **October 7, 2022**. The first author is entitled to a free conference and exhibition pass for the duration of the congress.

## Scientific summary

Exhibitors must submit a summary of their poster. These will be displayed, in French, on the Québec Mines + Énergie 2022 website. For summaries submitted in English, translation will be carried out by the organizing committee.

- Language: French
- Recommended software: Microsoft® Word (format \*.doc)
- Font: Times New Roman, 10 pts
- Text: full page, 8½ x 11 (avoid column text)
- Number of words: 400 words maximum

Word count calculation: to know the exact number of words in a summary, we suggest you use the Microsoft® Word Statistics tool.

## Matching titles

The author must ensure that the title previously provided matches the title that accompanies the summary.

## Authors

Authors' first and last names are followed, in parentheses, by the name of the affiliation or, preferably, its acronym.

### Example

James Moorhead, Jean-Yves Labbé (MERN), Michel Jébrak (UQAM), Jean H. Bédard and Pierre Brouillette (GSC-Q)

## Acronyms

If an acronym is used to indicate an affiliation, its meaning (full name of the affiliation) must be written at the end of the summary.

### Examples

GSC-Q: Geological Survey of Canada, Québec  
MERN: Ministère de l'Énergie et des Ressources naturelles  
UQAM : Université du Québec à Montréal

## Summary submission

Texts must be submitted in Microsoft® Word format (\*.doc) no later than **October 14, 2022** to the attention of:

### Ms. Kathleen O'Brien

Direction de l'information géologique et de la promotion  
Ministère de l'Énergie et des Ressources naturelles  
Telephone: 418-627-6269, ext. 705242  
Email: Kathleen.O'Brien@mern.gouv.qc.ca

## Important dates

### **October 7**

Deadline to submit your registration form (see below) with the title and authors of the poster.

### **October 14**

Submission of the 400-word summary.

### **November 21, between 2:00 p.m. and 8:00 p.m.**

Delivery and installation of the posters

### **November 24 at 1:00 p.m. (no dismantling will be tolerated before 1:00 p.m.)**

Dismantling of exhibition rooms.

## IDENTITY OF THE PERSON IN CHARGE

Name of organization: \_\_\_\_\_

First and last name (first author is free to register): \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Title and authors of the poster

Title : \_\_\_\_\_

Authors : \_\_\_\_\_

## Additional information

Should this poster be grouped with other posters?

\_\_\_\_\_

If so, indicate the titles or authors of the other posters.

\_\_\_\_\_

\_\_\_\_\_

I have reviewed the exhibition periods, installation details and information provided in the Scientific Exhibitor Guide

Signature : \_\_\_\_\_

Return this duly completed form to the attention of:

**Ms. Kathleen O'Brien**

Direction de l'information géologique et de la promotion

Ministère de l'Énergie et des Ressources naturelles

Telephone: 418-627-6269, ext. 705242

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Following reservation of a scientific space, please consider that you will be automatically registered for the duration of the congress.