

MODE OF TRANSMISSION OF APPLICATIONS FOR LEASES TO MINE SURFACE MINERAL SUBSTANCES

This directive enters into force on May 15, 2026. It renders null and void any previous directives on the same subject. The directive is adopted under the administrative authority of the Ministère des Ressources naturelles et des Forêts (MRNF) and concerns paragraph 1 of [section 46 of the Mining Regulation](#) (CQLR, chapter M-13.1, r.2). This section states:

46. An application for a lease to mine surface mineral substances shall be made on the form supplied by the Minister for that purpose and shall include the following information:

- 1° the applicant's name, address, telephone number and, where applicable, the date of birth and the name, address and telephone number of the person to whom correspondence shall be sent;
- 2° the business number assigned to the applicant pursuant to the Act respecting the legal publicity of enterprises (chapter P-44.1), where applicable;
- 3° the information necessary for the location of the parcel of land covered by the application, the information related to the owner of the parcel of land and that related to the current operator of the deposit, where applicable;
- 4° the nature of surface mineral substances that the applicant intends to extract or mine;
- 5° a declaration of the applicant certifying that he meets the requirements provided for in section 47 and a declaration certifying that the given information is accurate.

Under this section, any person who wishes to obtain, renew or, if applicable, extend a lease to mine surface mineral substances must submit their application in the form prescribed by the Minister. These forms are available on the departmental site.

As of June 1st, 2026, to increase the quality of services and make a digital shift, the following applications **must be sent to the Centre de services des mines by email at services.mines@mrnf.gouv.qc.ca**:

- Application for an exclusive lease (BEX) to mine surface mineral substances ([Format doc](#) 

- Application for a non-exclusive lease (BNE) to mine surface mineral substances ([Format doc](#) 
- Application to renew or extend a BEX ([Format doc](#) ).

As of this date, no paper forms will be accepted. Any application for a BEX or BNE, as well as any application to renew or extend a BEX, submitted to the Centre de services des mines by any means other than email will be denied.

However, payments made by cheque must continue to be forwarded **by mail** to the MRNF's Office of the Registrar: 5700, 4e Avenue Ouest, Bureau C-320, Québec (Québec) G1H 6R1, **within a period not exceeding fifteen calendar days** from the date of transmission of the relevant application form and before the expiry date of the BEX, for applications to renew or extend a lease. These cheques must specify, in the subject section, the applicant's client number and the nature of the application.

FOR MORE INFORMATION

Centre de services des mines

Telephone: 418-627-6278

Toll-free: 1-800-363-7233 (toll-free in Canada and the United States)

Email: services.mines@mrnf.gouv.qc.ca

Opening hours:

Monday, Tuesday, Thursday and Friday: 8:30 a.m. to 12 p.m. and 1 p.m. to 4:30 p.m.

Wednesday: 10 a.m. to 12 p.m. and 1 p.m. to 4:30 p.m.